

CONFERENCE CENTER RENTAL INFORMATION



Conference Center Lounge Area



Fully Equipped Kitchen



Training Room



Boardroom

	Capacity	Seating	Screen / Monitor	Video Conference	Speakerphone w/ Microphone	Podium	HDMI / USB-C Connection	Rental Rate
Training Room	Up to 80	Multiple Layout Options	✓	✓		✓	✓	\$200
Boardroom	Up to 12	Boardroom	✓	✓	✓		✓	\$200

Rental Cost:

The Training room can be rented for \$200/day.

The Boardroom can be rented for \$200/day.

Equipment:

Equipment needs must be specified prior to reservation.

Equipment available:

- Glass whiteboards (per request)
- Charging Stations (per request)
- AV equipment for sound & video
- Electronic Directories for each room

Catering:

Catering is allowed. All catering deliveries are required to enter through the Service Entrance and through the side door leading to the conference center.

Network:

Complimentary Wi-Fi is provided.

Connectivity speed: 1GIG

Lounge Area and Kitchen:

Both the conference lounge area and the kitchen are shared between the Boardroom and the Training Room.

The kitchen is equipped with a full-size fridge, a Keurig machine, an ice maker and a microwave.